



LiL' Lights Preschool

1105 N. Lakewood Ave. Ocoee, Fl. 34761 . 407-347-0503

APPLICATION FOR EMPLOYMENT

Last Name	First	(MI)
Address (number and street)	City	State
Telephone Number	Cell Phone Number	Email

School year for which you are applying: _____

Position desired (check where appropriate):

____ Full-time Teacher	____ Part-Time Monitor	____ Support Staff
____ Full-time Monitor	____ Administrative Staff	____ Other

Are you either a United States citizen or an alien who has the legal right to work in the job for which you are applying? Yes No

Have you ever been convicted of a crime that has not been expunged, sealed, pardoned, annulled, discharged, statutorily eradicated or dismissed upon condition of probation? Yes No Record

If you check "Yes", please explain below. A criminal conviction will not necessarily be a bar to employment. To help us evaluate your application, please describe the nature of the crime and your subsequent rehabilitation:

Light Christian Academy is a ministry of Ocoee Church of God and as such operates under the Church of God Declaration of Faith and in accordance with the established doctrine and practices of the Church of God. Applicants for employment should be aware that a position at Light Christian Academy is a position of ministry. Employees are expected to be born-again believers in Jesus Christ and are expected to regularly attend and support a local Bible-believing church. Additionally, staff members are expected to maintain a positive Christian testimony both on and off campus. During the employment process, all applicants and/or returning employees will be provided with a Code of Conduct to which they must agree in order to be employed by Light Christian Academy.

Please answer the following questions regarding your personal testimony:

Are you a Christian? _____ Please share how you know you are saved, including a brief statement of your Christian salvation experience: _____

What church do you currently attend? _____

Pastor's name: _____ Church phone number: _____

(Light Christian Academy administration may contact your pastor for a personal reference.)

Please complete the following regarding your education and training. This section is required even if a personal résumé is being submitted with this application. Additionally, please provide transcripts or copies of diplomas for any post-secondary courses or degrees that have been completed and copies of any industry certifications that have been completed.

Education and Training					
Type of School	Name	City, State	Last Grade Completed	Degree Granted	Kind of Course, Major Subjects, Honors Received
High School					
College					
Other Training					
List other qualifications and skills related to the job you are seeking:					

Professional References				
name	occupation	how long known?	address	phone no.
1.				
2.				

Personal References			
name	relation to applicant	address	phone no.
1.			
2.			

Military (United States)		
Have you served in the Armed Services in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, did you acquire any job related skills during your military service?		

Employment Record In The United States		
Please complete in detail, starting with present employer. Account for all time including periods of employment, self employment, military assignments, part-time and/or volunteer activities. Feel free to attach a resume; however, this page must be completed, in any case. Attach a separate sheet if necessary.		
Employer	month/year employed from to	Your Position Title:
Address		Your Responsibilities
City, State, Zip	Salary	
Name of Supervisor	Phone Number	
Reason for Leaving		

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Address		Your Responsibilities
City, State, Zip	Salary	
Name of Supervisor	Phone Number	
Reason for Leaving		
Employer	month/year employed from to	Your Position Title:
Address		Your Responsibilities
City, State, Zip	Salary	
Name of Supervisor	Phone Number	
Reason for Leaving		

May we contact the employers listed above? Yes No If no, indicate which: _____

READ CAREFULLY BEFORE SIGNING

I have read and fully understand the questions asked in this application. I certify that all of the answers I have given are true, accurate and complete. I understand that the omission and/or misrepresentation of any fact from or on this application or during my interview will result in immediate rejection of my application or if I am hired will be cause for immediate dismissal. Unless I noted otherwise, I authorize Light Christian Academy to inquire about, investigate and obtain copies of any records which relate to me from my former employers and education institutions. I hereby release Light Christian Academy and all affiliated persons and entities, as well as any person or institution that provides Light Christian Academy with any lawful information about me, from any and all liability whatsoever resulting from any such lawful inquiry, investigation or communication.

If hired, I agree to abide by all of the rules of Light Christian Academy. I understand and agree that nothing in this application shall constitute an offer, a contract or a guarantee of employment for a specific period of time. If hired, I understand that my employment may be terminated with or without cause and with or without notice at any time. I understand that any hiring decision is contingent upon my successful completion of all of Light Christian Academy's lawful pre-employment checks, which may include a background check. I agree to execute any consent forms necessary for Light Christian Academy to conduct its lawful pre-employment checks.

Signature of Applicant

Date